**Appendix B**

**Form 18 Designation of Counsel**

Court File No.

**COURT OF ONTARIO**

**(Superior Court of Justice)**

((*specify*) **Region**)

**BETWEEN:**

**HER MAJESTY THE QUEEN**

**and**

*(specify name of accused)*

**DESIGNATION OF COUNSEL**

**(*Code*, Section 650.01)**

**I**, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ appoint \_\_\_\_\_\_\_\_\_\_\_\_\_ as my counsel of record, to represent me in the Superior Court of Justice in my absence as indicated below, on the following charge(s):

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* **[ ]**  I designate my counsel (or counsel acting on their behalf) to appear for all court proceedings where my attendance is not required by law or by the direction of a judge of the Superior Court of Justice;

**or**

* **[ ]**  I designate my counsel (or counsel acting on their behalf) to appear at court proceedings on my behalf on the following date(s):
* **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_;**
* **Or**

**[ ]**  I designate my counsel (or counsel acting on their behalf) to appear for all court proceedings up to and including the completion of the judicial pre-trial conference and the setting of a trial date with or without counsel.

I understand that if counsel attending at the pre-trial conference does not represent me at my trial and I represent myself at trial or another counsel represents me at trial, the positions taken at the pre-trial conference by the lawyer named in this Designation are the positions that will apply at the trial, *unless* I or my new counsel provide timely written notice to the Court and arrange for a further pre-trial conference.

I undertake to remain in communication with counsel named in this Designation and to appear before the Court on any date requested by the Court, and I agree that notice of such date to counsel named in this Designation is notice to me of that date.

My current address, telephone number and email address are:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

I undertake to advise counsel named in this Designation if I change either my address or telephone number.

**DATED** this \_\_\_\_ day of \_\_\_\_\_\_\_\_\_, 202\_

*(Signature of accused)*

**I**, a Barrister and Solicitor, hereby accept the appointment of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ as their counsel of record, to fully represent their interests, in their absence, in relation to a charge(s) of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

**DATED** this \_\_\_ day of \_\_\_\_\_\_, 202\_

 *(Signature of counsel)*

Address: 

Telephone: 

Email Address: