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| --- |
| Commercial List File Number: YR/CL/##### |
| Civil File Number: YR/CV/###### |

Date Filed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_--

# SUPERIOR COURT OF JUSTICE

# COMMERCIAL LIST

REQUEST FORM - NEW MATTER

For Issuance on, or Transfer to, The Commercial List

|  |  |  |  |
| --- | --- | --- | --- |
| A | Short Title of Proceeding: | | |
| B | The estimated time for the hearing of this matter is: | | |
|  | # Minutes (s) # Hour(s) # Day(s) | | |
| C | If hearing is to be 1 day or more in duration, please provide an estimate of reading time required for judge to prepare for hearing | | |
| # Minute(s) | # Hour(s) | # Day(s) |
| D | The matter concerns *(indicate one of the categories from the Practice Direction, (if under clause 1(m), indicate nature of the matter and state briefly why it should be listed on the Commercial List):* | | |
| E | State the date(s) and time(s) for hearing the matter that has (have) been arranged with other counsel: | | |
| (1) | (2) | (3) |
| F | Specify if this matter is already being dealt with in the court system (giving particulars as court number and office, when and by what judge or other judicial official). Advise of any known judicial conflicts. | | |
| G | The following materials will be necessary for the matter to be considered. (It is the responsibility of counsel to confirm that the proper materials are available for the Court.) | | |

|  |  |  |  |
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| **COUNSEL FOR APPLICANT/MOVING PARTY** | | **COUNSEL FOR RESPONDENT / OTHER PARTY** | |
| Party |  | Party |  |
| **Counsel** | PRINT AND SIGN OR INITIAL | **Counsel** | PRINT AND SIGN OR INITIAL |
| **Address** |  | **Address** |  |
| **Phone** |  | **Phone** |  |
| **Fax** |  | **Fax** |  |
| **E-Mail** |  | **E-Mail** |  |

(IF MORE THAN 2 PARTIES INVOLVED, ADD ADDITIONAL SIGNATURES AND PARTICULARS ON REVERSE OR SEPARATE PAGE)

To be submitted to: Commercial List Office, 330 University Avenue, 9th Floor, Toronto Ontario **via email to mag.csd.to.scjcom@ontario.ca**

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| Endorsement/Disposition |