

***Notice to Accused Person:
Obtaining Information about Your Case***

May 15, 2020

If you have been charged with a criminal offence AND YOU DO NOT HAVE A LAWYER / ARE SELF-REPRESENTED:

- Please contact the Crown Attorney's office where you were charged to obtain the disclosure (information about your case) and your Crown Screening Form.
- You may contact the Crown Attorney's office by email or by telephone: see [Crown Attorney Offices – Contact Information](#)
- When you contact the Crown Attorney's office, be prepared to provide:
 - your full name
 - your date of birth
 - a list of your charges
 - the police occurrence number (found on your release papers)
 - your email address, telephone number; and mailing address

Please also advise whether you have a secure email address where you can receive disclosure.

- This information is required so the Crown can provide you with disclosure on an ongoing basis.
- In some cases, you may also be asked to provide identification or other information confirming your identity, because the Crown must ensure that disclosure is released to the correct person.
- You may also wish to contact **Legal Aid Ontario** who will tell you if you qualify for a government funded lawyer. Their number is 1-800-668-8258.

IF YOU HAVE A LAWYER:

- Contact your lawyer and stay in touch to make sure that you are aware of all future court dates, new disclosure materials received, and other details of your case.